

Manor Park School Council and Home and School Association Meeting Minutes

June 11, 2014

MPPS

Attendance

Mary Ruth Endicott
Ray O'Flaherty
Sue Massaad
Donna Muldoon
Melissa Gomes
Sue Noble
Christina Kaeser
Sharon Leslie
Leigh Anne Richardson
Wendy Colthart
Kathryn Pizana
Erin Yoshida

Manor Park School Council

Meeting called to order by Leigh Anne Richardson at 7:09.

Welcome

Round-table introductions

Minutes

Motion to adopt the May minutes moved by Sharon Leslie and seconded by Wendy Colthart. Motion passed.

Administrative items

Action items – Leigh Anne read the email drafted by Nik to MPSS's city counsellor, Peter Clarke. The email addressed concerns regarding traffic around the school and park. Council agreed with the sentiment of the message. Christina will discuss with the MPCC to draft a joint letter. An email vote on the final draft will be taken after council receives input from MPCC.

Principal's report

See attached principal's report

Discussion

Will the portable be used in the next school year? If the school adds another class, one of the older grades could be moved to the portable.

What is the make-up of the 3/4 split? There are 14 grade 4s and 7 grade 3s (capped at 23 students)

Maybe council should take a bigger role in encouraging parents to complete the Tell Them From Me survey next time? It would be helpful but MPSS won't do the survey next year. The idea is to do it every other year.

SLP – School Learning Plan – is going to be based on the TTFM survey; EQOA results and other data;. Next year the school is going to look at sub-groups and different grades to focus on specific learning needs. This year was math for the whole school.

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Going forward Sue will be able to breakdown the EQOA data to look at the primary and junior divisions separately.

It would be good to see a larger image of the school profile on the website including the Tell Them From Me survey and other data about school instead of just EQAO scores.

District Review will be happening next year. During this process a team of principals and the superintendent will visit the school for a day and will have pre-meetings with Sue.

Meet the teacher in the evening next year – September 23rd is a possible date.

Walking school bus – is Manor Park interested in joining the pilot project?

Action Item – Sue will put our name forward to learn more about being part of the pilot program.

Open Forum

Next year can council fund t-shirts for the track-team?

- A few years ago team sets of shirts were bought. Shirts were also bought for the choir. A preference was given for locating shirts that were previously purchased and for buying additional team sets to be used by all teams.

Action Item – some parents will help locate the supplies that were purchased and create an inventory to help the school know what is available. Kathryn would be willing to look through the team supplies that are available.

The teacher appreciation event is scheduled for Friday, June 13th.

Council positions for 2014–2015

Leigh Anne raised concerns that in the last three years, no one has come forward at election time to fill the roles of Chair and Vice-chair. Council was asked for their opinion on what they thought prevented people from stepping into these roles. Council expressed that it was a large role; people may not be sure what it involves and be overwhelmed at first. It was also mentioned that concerns of not living up to previous strong leadership have been mentioned.

Leigh-Anne is concerned about ensuring that more experienced members pass on their knowledge to new people before their children leave the school.

Leigh-Anne reminded council that they are in position until September 24th when the new council is elected. Existing members were encouraged to run again for positions on council.

Parent involvement

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Council would like to keep working on this for next year. Council plans to have a table at the parents' night and to have the nomination stuff at the table. Council also hopes to host a volunteer information night.

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Annual Report

Leigh Anne plans to finalize the report by the end of the school year. Erin will prepare a financial report and would be in-favour of putting dollar for dollar spending in the report.

Action item – continue to work on parent involvement. Ensure council presence at the beginning of the new school year.

OCASC update

No update

Wrap-up

Leigh Anne thanked everyone for a good council year.

- New members for bringing questions to the council meetings.
- Returning members for their expertise.
- Funding coordinators.
- Teacher representatives for support and guidance.
- Laura thanks for spear heading safe schools.
- Sue for her support and work with council – it is a large school and thanks for embracing us as a school council and being so open in reporting to council.

Council thanked Leigh Anne for her work this year as Chair.

School council meeting adjourned at 7:40 pm.

Home and School Association meeting opened at 7:42 pm.

Financial report

- Fundraising coming in at around \$35,000 this year.
- Surplus – the association discussed technology requests at previous meetings. The association has \$9545 in surplus from previous years. Last year the association provided media carts. Have been funding technology for a few years. The association could purchase two fixed projectors and iPads for the school. Sue has consulted the teachers and they would use these items. The Projector cost \$2268 with tax. There would be \$7277 available after projectors. The association purchase 11 iPads (\$644 each with tax and cases).

Discussion

Where will the iPads be kept? Sue, they would be kept in the office with a sign-out system.

Will there be rules and expectations around how the iPads would be used in the classroom. Will be part of the staff meetings next year to discuss parameters.

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The fixed projectors would benefit two classrooms. Teachers would be encouraged to work together to allow others to benefit from technology if desired. There is a hope that having the projectors will encourage other teachers to want and use them.

Erin moved that the association fund two fixed projectors and allocate \$7277 for the purchase of iPads. The motion was seconded by Melissa. The motion passed.

Funding Requests

- \$175 to Sue for plants at the front of the school. Moved by Leigh-Anne and seconded by Sharon; motion passed.
- Motion to make \$100 available for spelling bee for the junior division prizes if needed. Moved by Leigh-Anne and seconded by Mary Ruth; motion passed.

Sue submitted a request for approximately \$1000 for the fruit program.

Discussion – How is the program normally funded? The school gets a \$150 every two months.

Breakfast program has been feeding about 100 kids each morning. Breakfast program has had to request additional funding.

Concern was raised that gives precedent for the association funding food at the school in-general. Where will the money come from if request not approved? If the fruit program is over spent, will have to come out of school program funding which otherwise could be spent on books.

No motion to approve funding.

Next year's budget was presented.

May Fair Report

Thank you for every ones' work. Coordinators are not in place for next year. Suggest a planning committee meeting in the fall so that planning could begin early and committee members understand what is involved. The May Fair is a large fundraising. The association may need to look at other fundraising options to offset a smaller May Fair.

This year May Fair, major issue with the inflatables; many lessons learned from this experience. In the future the association will have to budget to have service providers onsite.

Status update on Fundraisers 2014–2015

Magazines – Sue Noble/Wendy Colthart

Pizza – Wendy Colthart/Mary Ruth Endicott

Book Fair – Sue Noble

Dance–A–Thon – Sue Noble

Plant Sale – Emily Beedell

May Fair – TBD

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Nutrition Break Arts Programs

Tabled for September

The next meeting will be September 24, 2014 at 7 pm in the library.

The meeting adjourned at 9:31 pm.