

# MAY FAIR - SATURDAY, MAY 28th, 2016

## Volunteers Needed

The Manor Park School Council is seeking Convenors and Volunteers for this year's May Fair which is taking place Saturday, May 28th, 2016 from 9:30am - 2:00pm.

**Roles are still vacant and WE NEED YOUR HELP.**

This year the school council has decided to create teams to take on some of the pre-Fair tasks. For more information about a particular role or to volunteer please email [manorparkschoolcouncil@yahoo.ca](mailto:manorparkschoolcouncil@yahoo.ca).

Team	Convenors Included	Volunteer(s)
Overall Coordinator	-	<b>VOLUNTEER NEEDED</b>
Volunteer Coordinator	Liaise with the Teacher volunteer coordinator; Contact High Schools to seek student volunteers; Assign parent and student volunteers to different activities; Prepare the vouchers and name tags for the student volunteers; Greet & supervise volunteers on the day of Fair; Sign volunteer forms.	<b>VOLUNTEER NEEDED</b>
Entertainment Coordinator	Liaise with school re school performances; Liaise with Rideau High re band performance; Prepare the playlist for the DJ; Coordinate with External Group (i.e. Kub Kars, cadets, etc.); Prepare entertainment schedule and communicate the schedule to the Ticket Table Coordinator.	<b>VOLUNTEER NEEDED</b>
	Find MC/DJ for the Fair	Filled
Parade Convenor	-	Filled
Silent Auction Convenor	-	Filled
Sponsorship Convenor	-	Filled
Food Convenor	BBQ	Filled
	Drinks	Filled
	Coffee & Donuts	<b>VOLUNTEER NEEDED</b>
	Freezie	Filled

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Games Coordinators	<b>Games Coordinator</b> Request insurance Count and distribute tents. Liaise with the MPCC re field house access Design the map for the Fair Call 311 to have picnic tables unlocked Prepare games price lists for Ticket Table	<b>VOLUNTEER NEEDED</b>
	Junior Games	<b>VOLUNTEER NEEDED</b>
	Primary/Munchkin Games	Filled
	Surprise Jars	Filled
	Face Painting	<b>VOLUNTEER NEEDED</b>
	Inflatables	Filled
	Balloons	Filled
	Chess Set	Filled
Sales Coordinator	Cake Walk	<b>VOLUNTEER NEEDED</b>
	Toy Sale	Filled
Sales Coordinator	Book Sale	<b>VOLUNTEER NEEDED</b>
	Communications Coordinator	Filled
Ticket Table Coordinator		Filled

**Thanks for considering these positions and we hope that you will get involved and help to make May Fair a success!**



**For more information about a particular role or to volunteer please email:**

**[manorparkschoolcouncil@yahoo.ca](mailto:manorparkschoolcouncil@yahoo.ca)**