

Manor Park Parent Council and Manor Park Home & School Association

November 23, 2016

MPPC

In attendance

- Wendy Colthart, Mary Ruth Endicott, Andrea Genereaux, Sharon Leslie, Dan Martin, Sue Massaad, Sue Noble, Nancy O'Brien, Kathryn Pizana, Caroline Sullivan, Suehila Elkatab, Heather Mustoe, Andrew Matthews, Amani, and Ghina

Manor Park Parent Council

- MPPC Chair Sue Noble called the meeting to order at 7:03 p.m.

Approval of Minutes of the October 2016 Meeting

- The minutes of the October 2016 meeting were circulated ahead of time and presented for approval.
- Motion to approve the October 2016 minutes was put forth by Kathryn Pizana and seconded by Andrea Genereaux and unanimously accepted.

Administrative Items

- Update from "Sports with Darren" – Erin Yoshida
 - o Sue: Girls handball big turnout, looking at new ideas for dance
- Sharon to bake a cake update – Sharon Leslie
 - o Sharon baked a blueberry cake and teachers enjoyed it
- Voting – Sue Noble
 - o Sue Noble to abstain from voting tonight given role in the school office and to avoid conflict of interest
- Liability Insurance – Sue Noble
 - o November 1st liability insurance began for the next year
- Incorporation Status – Gowling Update – Sue Noble and Erin Yoshida
 - o We have signed a retainer with Gowling, lawyer Connor McGarry has been hired
 - o They need minutes from meetings and incorporation status – Erin and Sue are gathering the information
- OCASC Update – Andrea Genereaux
 - o Missed this month's meeting

- October meeting:
 - parents are upset about the changes to the Giftedness program
 - board has launched a complaint on the conflict resolution process
 - Andrea asked if anyone else was familiar with Home and School Associations at the meeting, but no one was familiar with them or their history

- Cards and gift cards for departing staff (Gluss, Hotte, Nesbitt, St. Louis) – Sue Noble
 - Will prepare cards a few times a year instead of once a year to make sure they are done in a timely manner
 - Wendy Colthart to take on the task of ensuring we have cards and they are completed

- PRO-Grant – Sharon Leslie, Caroline Sullivan and Suehila Elkatab
 - Dr. Marion Small will be hired to come to the school January 12th to do a parent presentation, and teacher workshop on math. We can check out her website for more information www.1twoinfinity.com
 - \$1500 total fees: \$500 from school, \$1000 from PRO Grant, so up to \$500 PRO Grant for refreshments and snacks
 - Create an RSVP for the parent evening for that

- Council Goals – 2016/2017
 - Maintaining positive working relationships with Manor Park staff
 - Incorporating music programming for students
 - Buying new instruments for Junior years
 - To dissolve the Manor Park Home and School Association
 - Developing long-term technology strategy
 - Perhaps make an inventory of all technology the school has, when they were purchased and then they may need to be replaced

Principal's report

- Elementary School Program Framework:
 - The goals of the framework are:
 - to ensure the provision of optimal learning environments through a range of program offerings
 - to provide programs as close as possible to a student's home community
 - to ensure equitable access to programs for students throughout the school district.
 - *School Configurations*

- To minimize transitions for students, the district is moving towards more standard configuration models; specifically, K–6 schools supported by 7–12 or K–8 schools supported by 9–12 schools.
 - *School Size*
 - The Elementary School Program Framework aims to provide for at least one-and-a-half classes per grade, per program. This provides flexibility for student placement and allows for teacher collaboration in support of student learning.
 - *Elementary Program Options*
 - Elementary students have access to four programs, all of which include a French as a Second Language pathway.
 - English program with Core French (grades 1–8 in single-track or dual track sites),
 - Early French Immersion (grades 1–8 in single-track or dual track sites),
 - Middle French Immersion (grades 4–8 in dual-track sites), and
 - Alternative program with Core French (grades 1–8 in a number of designated single-track sites).
- For more information, please visit: <http://www.ocdsb.ca/sch/as/Elementary%20School%20Program%20Framework/Pages/default.aspx>
- New consultation meeting: Wednesday, November 30th, 7-9pm, Gloucester High School
- Gloucester, Colonel By and Rideau High School are currently being reviewed in our area
- Staffing update
 - Sheila Unrau will be returning as our Office Administrator starting November 28th. Sue Noble will be time sharing this position with Sheila until she returns full time in February.
- Parent evening January 25th
 - ***Beyond ABC's and 123's: Building Learning Skills and Confidence in Your Child – focus on Executive Functioning skills for elementary school aged children***
 - The main predictor of later academic success is strong executive functioning skills, however studies are showing that children today are more dis-regulated than children 15 year ago.
 - Executive functioning training will focus on how executive function and self-regulation skills are the mental processes that enable us to plan, focus attention, remember instructions, and juggle multiple tasks successfully, and are required to

develop and use the learning skills listed on the report card. Each skill draws on elements of the others, and the successful application of executive function skills requires them to operate in coordination with each other.

- This presentation explains to parents what executive functions are and how to foster them in their school aged child, including explaining the gradual release of responsibility, using declarative language and building independence.

- School learning plan
 - At Manor Park Public School, the focus will be to develop an increased understanding of operations and number skills. This will be done through Number Talks, by teaching students what tools are available to help them solve problems and through a focus on flexible thinking.
 - Teachers will use open ended questions in their math program that hit a number of different strands which will allow for spaced and massed practice.
 - Teachers will work with their teaching partners to highlight ways in which numeracy can be taught and/or reinforced, across the curriculum.
 - Teachers will promote an atmosphere of risk taking in the classroom.
 - If/then statement: “If the teachers explicitly teach mental math strategies, then students will demonstrate an increased and deeper understanding of operations and number skills.”

New Business

- Lunch monitors
 - Kathryn wonders about whether student monitors receive some training for the job – Mrs. Massaad reported that they do receive training but some students join later and miss the training
- Canada 150
 - Can Manor Park organize something for this celebration? To be discussed again in the future.
- Spelling
 - Sharon wonders about whether we use Canadian or American spelling at Manor Park and it was confirmed that we use Canadian (but some computers change the spelling)

Meeting adjourned at 8:02 p.m.

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MPH&SA

Manor Park Home and School Association

Meeting officially opened at 8:03 p.m.

Financial Update

Sue Noble presented the financial statement on behalf of Erin Yoshida dated November 21, 2016. She noted that the Council had \$28,601.31 in assets. The following clarifications were then presented:

- The GIC matures on November 18, 2016
- Scholastic book fair and pizza money to be deposited shortly
- November 27th Heather Mostoe to take over from Erin as treasurer

New Funding Requests

- Marie-France Jeaurond: \$60+ maximum to purchase a throne for the play
- Kathryn Pizana: \$50 to put some greens in the planters by the front door

Total: \$70 + \$50 = \$120

- Marie-France Jeaurond \$70
 - o Wendy Colthart put forth the motion to approve, seconded by Suehila. Unanimously approved.
- Kathryn Pizana \$50
 - o Sharon put forth the motion to approve, seconded by Marie-Ruth. Unanimously approved

Fundraising Updates

- **Pizza update and HST status**– Wendy Colthart
 - o Wendy thanks the administration for changing pizza time on Thursdays to make it easier
 - o We will be getting HST rebate back of about \$2000 as the school pays the pizza and then we pay the school (schools are exempt from HST). Also prevents more deposits so less bank fees
 - o Second session starts December 15th
- **Movie Night** – Nancy O’Brien
 - o Very successful, raised \$1000 total (35 pizzas were sold in total and we could have sold more)
 - o Will do again in the Spring, early April

- Next time to add to the ad that all children must be accompanied by an adult
- **Scholastic Book Fair** – Sue Noble
 - Very successful once again this year with a total of \$4100 raised for the library
- **Tote bags** – Update – Marie-France Jeurond
 - Caroline Sullivan to get quote from Vistaprint for tote bags with Manor Park Public School logo
- **Dance-A-Thon** February 10th, 2017– Kathryn Pizana and Nancy O’Brien
 - Kathryn to purchase some prizes on Black Friday (scooters, rubics cubes)

Meeting adjourned at 8:35 p.m.

Action Items

- Continue to track the Sports with Darren programming to find out what is most popular and continue to explore the option of a “dance” component
- Wendy to purchase cards and gift cards for departing staff (Gluss, Hotte, Nesbitt, St. Louis)
- PRO-Grant, math-based workshop date set for January 12 - Sharon to prepare "advertising", etc
- Sue Noble to draft council goals and distribute to the team for feedback
- Caroline will look into tote bags as a potential fundraiser
- Wendy will look into poinsettias as a holiday fundraiser
- Kathryn and Nancy will prepare for Dance-A-Thon set for Friday, February 10

Reminder: Next Council meeting is Wednesday, January 18 at 7:00pm.