

Manor Park School Council and Home and School Association Meeting Minutes

May 21, 2014
MPPS Staff Room

Attendance

Christina Kaeser
Raymond Wang
Sue Noble
Tami O'Dette
Donna Muldoon
Mark Newton
Sue Massaad
Laura Frappier
Chris Ellis
Katie Oppen
Nikolaus Jakubinek
Ray O'Flaherty
Melissa Gnomes
Kathryn Pizzana
Maha Albari
Marie Blythe-Hoffman
Susan Steele
Sharon Leslie
Elizabeth Ainslie

Manor Park School Council

Meeting called to order by Leigh-Anne Ricardson at 7 pm.

Welcome

Presentation by Chris Ellis who is the nominee for trustee for the Manor Park zone. Described his participation in schools in the area over the years.

Round-table introductions of those present.

Minutes

Motion to adopt the March 5, 2014 minutes. Moved by Tami O'Dette seconded by Melissa Gnomes. Motion passed.

Thanks to Nik for taking the minutes at the April 16, 2014 minutes. Motion to adopt the April minutes. Moved by Mary Ruth Endicott seconded by Nik Jakubinek. Motion passed.

Administrative Items

Action Items – Sue Massaad canvassed the teachers and two would like to have fixed projectors in their classrooms. The other request was for iPads primarily in the kindergarten and junior grades.

Bylaws – the School council bylaw modifications were approved by email vote. They are posted on the website in pdf format.

Proposed Meeting Dates for the 2014–2015 school year. It was suggested that we removed the proposed February and March dates and replace them with March 4, 2015. Everyone agreed to the changes.

September 24, 2014	January 14, 2015	May 13, 2015
October 15, 2014	March 4, 2015	June 10, 2015
November 12, 2014	April 15, 2015	
No December meeting		

Principal's Report

See attached report.

Vice-Principal's Report

See attached report.

Mark Newton – incoming Vice-Principal

Thanks for the invitation to meeting. Currently at Queen Mary in his 10 year of teaching. Looking forward to bringing community connections from Queen Mary with him. Likes bringing organizations into the school to help kids and parents. Looking forward to a larger school. Used to live in Manor Park. Interested in increasing parental involvement at the school.

Leigh-Anne on behalf of council thanked Laura for her contributions to the school and welcomed Mark to the school.

Open Forum

Ray mentioned the discussion in the media about walking school buses and asked if there is interest from the Principal and staff in this type of program. Sue responded that she thinks it is a good initiative but understood it to be more parent driven. Christina suggested that it could be a point of discussion in the traffic committee meeting.

Traffic Sub-committee

Christina reported that the committee hasn't met yet but they have a meeting scheduled. Ralph is on the committee from the school. They also have MPCA and MPCC representatives.

Christina requested direction from school council regarding priorities.

Discussion on the following points:

- changing the traffic flow would be hard;
- safety patrol - Ottawa safety council - crossing guards;
- speed bumps on Thornwood - because the concern goes beyond the school day with MPCC activities, especially in the spring and fall.
- Recommended that a letter to the city counselor be drafted and then submitted to council for approval.

Action item - Nik will draft an email to the local city counselor and bring it back to counsel.

Election Procedures

Erin reported that stemming from the bylaw review a document outlining the election procedures was necessary. Recommendation:

- no nominations from the floor;
- person nominated must be at the election to be voted into a position;
- secret ballot when multiple nominees for the one position;
- possible to publish the nominees;
- vote first on positions with multiple nominees

Following the discussion our election procedures will include the following points:

- Secret ballot
- Nominations until voting begins
- Vote position by position - starting with positions with multiple nominees
- The nomination form will allow people to weight the positions that interest them.

Nomination committee for next year will be Erin and Mary Ruth.

OCASC - Nancy Grinberg - Tabled

Discussion Topics for Next Meeting

Nik raised parental involvement for the next meeting.

- Strategy was discussed. It can be hard to connect with the nomination package. Suggest starting with a welcome email (using the new system) and maybe an email from Sue talking about the importance of the school council and an email highlighting the previous year's contributions. It was thought that these items might help prime people for the nomination packages when they are sent home.

Adjournment at 8:55 pm.

Open Home and School Association 8:56 pm.

Financial Update

- Net \$1409 for the plant sale
- May Fair sent but no income yet.
- Still \$1500 in program support
- Greening budget will be spent over the summer
- Still about \$1500 in unallocated spending - this will be needed for gifts due to the teacher departures.

Funding Requests

- Grade 6 graduation reception funding - \$500 allocated in the budget
- Up to \$100 for graduation t-shirts for those who can't afford them - approved
- Butterflies in the kindergarten classes (JK) - 4 teachers are interested - \$70 per class for larva kits - approved

Fundraising Status Updates

Plant sale - report from Emily

- Thanks for the help in advance of the event and the volunteers at the event.
- Move the sale to the parking lot - made parking easier to access and kept cars off the road so people could see the plants. Only problem with the new set-up was that watering was harder.
- Didn't have a lot of volunteers but it was okay.
- Supplier made an error in our favour.
- Emily has agreed to coordinate the sale again next year.

May Fair

- Need for volunteers, drinks and cakes (for the cake walk)
- Kathryn reported that this year there have not been as many parent volunteers as in the past. People are still needed for bbq or face painting.
- The fair opens at 9:30 am and ends at 2 pm.

Budget Committee for 2014-2015 school year

- Erin
- Leigh-Anne
- Tami O'Dette
- Mary Ruth Endicott

Adjournment at 9:15 pm